



Saskatchewan College of Psychologists

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Responsibilities of the Supervisor

1. Six hours of face-to-face supervision for each 160 hours of practice.
2. Comprehensive review and critical analysis of the work of the Provisional member.
3. Co-signature of all reports and documents with the possible exception of internal notes and memos.
4. Co-signature of all reports and documents in which a diagnosis is conveyed.
5. Open and honest feedback to the Provisional member.
6. Guidance with regard to ethics and ethical dilemmas.
7. Guidance with regard to practice.
8. Assistance with the development of a Supervision Plan that meets the approval of the Registration Committee of the SCP.
9. Preparation of the member for the oral examination.
10. Evaluations of the member submitted at the mid and end points of the 1500 supervised practice hours. Please note that hours submitted in their entirety at the end of the 1500 hours may not be accepted for credit.
11. If supervision of the Provisional member ends prior to the Provisional member having earned the midpoint or endpoint hours in full, the supervisor will provide of an evaluation for the time spent under their supervision.
12. Ongoing direct supervision throughout the entire Provisional licensure period until Full Practice licensure is awarded.
13. Assisting the member to negotiate any difficulties with the employer or other colleagues.
14. Identification for the SCP of any significant problems regarding the member's practice and ultimately their suitability for independent practice.
15. Yearly review of the Supervision Plan and notification of the College of any changes to that Plan (the expectation is that the plan will continue throughout the term of Provisional licensure and after the 1500 hours have been completed, until Full Practice licensure has been awarded).
16. A written attestation/confirmation at 6 month intervals following the completion of the 1500 hour supervised practice requirement that direct supervision is continuing at the rate of 6 hours of supervision for each 160 hours of practice (to continue until Full Practice licensure has been awarded).

N.B. Other responsibilities may apply to individual situations.