



Saskatchewan College of Psychologists

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Information for Initial Registration

One may not practice as a psychologist, use the title “psychologist” or represent oneself as a psychologist in the province, without licensure with the Saskatchewan College of Psychologists (SCP).

Applicants **SHOULD** review the “**Information Handbook for Applicants**” (can be found on the SCP website under “Member information” and then “Forms”), and **MAY** contact the office with general questions about the application process. **Specific questions relating to your application cannot be addressed until there is a complete application that has been submitted.**

Documents that **MUST** be submitted as part of the initial application:

1. An “Application Form for Initial Registration”.
2. An application fee (non-refundable) of \$300.00.
3. Official transcripts of post-secondary and undergraduate degrees to be considered in the application process:
 - Transcripts must be sent directly by the issuing institution to the SCP and **MUST** clearly state that the degree one wishes to be licensed under has been conferred.
 - One must have the minimum of a Master’s degree from a “**recognized institution**”.
 - If the institution is a Canadian institution it **MUST** be a member of Universities Canada (formerly AUCC).
 - If the institution is in the USA it **MUST** be accredited by one of the 6 regional accreditation bodies recognized by the US Federal Department of Education.
 - If the degree was earned in an institution outside of Canada and the USA it **MUST** be evaluated by a recognized credentialing organization (see Information Handbook) as equivalent to a Master’s or Doctoral degree in Psychology that one could earn in a “recognized” Canadian institution.
 - Course syllabi for all courses you wish considered as meeting the Foundational Knowledge requirements **SHOULD** be submitted. If they are required and not provided this will delay the processing of your application.
4. A verified/notarized* copy of your Birth Certificate. If you have changed your name, provide verified copies of all documents (e.g. Marriage Certificate, Certificate of Change of Name, divorce decree).
5. A “Consent for Release of Information” form.
6. A “Consent for Release of Information to Supervisor(s)” form.
7. A criminal record check, including vulnerable sector screening. This **MUST** be dated within 6 months of the date upon which you submit your application to the College in full.

8. A “Declared Areas of Competence and Interventions” form (clearly identify competencies claimed and the populations to be worked with).
9. An “Employment Verification” form. Signed by the employer/agency under which you intend to complete the supervised practice hours required for Provisional licensure.
10. Current curriculum vitae that clearly outlines all previous **relevant** work experience, **relevant** education, and **licensure**.
11. An “Applicant’s Self-Report of MRA Competencies” form.
12. Three references provided on the “MRA Competency Reference Form” (two references must be from Psychologists, the third can be from another professional who knows of your competence and work. Your references **MUST** be able to speak to your competency to practice as a Psychologist and to address **ALL** of the competencies outlined in the document.
13. A “Supervision Agreement”
 - Identifies all supervisors (primary and secondary)
 - If there is only one supervisor identified, it identifies a back-up supervisor for emergencies. Must address how supervision will be provided.
 - The form **MUST** be signed by all supervisors.
 - The supervisors as a group **MUST** have the areas of practice competency to which you aspire, and that your Supervision Plan will address.

* “verified means” a photocopy signed by a chiropractor, judge, magistrate, police officer, lawyer, mayor, physician or dentist, minister, notary public, optometrist, senior administrator in a regional college, technical institute or university, pharmacist, postmaster, principal of a school, accountant, engineer, signing officer or a bank, a veterinarian who can attest that “this is a true copy of the original document”.

JAN/19