Present: 26 College members, 4 others (included two College staff, Parliamentarian, and one Public Representative), 30 total attendees

Council: G. Halbert (President), J. Keller (President-Elect), W. Saul (Secretary), K. Litke (Member-at-Large), D. Ash (Public Representative), S. Fuchs-Lacelle (Member-at-Large)

Others: K. Messer-Engel (Registrar/Executive Director), W. Petrisor (Assistant to the Registrar), R. Edge (Preceptor)

Regrets: S. Martin (Member-at-Large), C. Fieldgate (Treasurer), L. Vilness (Past-President), K. Chisholm (Public Representative), M. McKenzie (Public Representative)

1. CALL TO ORDER BY THE PRESIDENT
   G. Halbert called the meeting to order at 1:00 p.m.

2. INTRODUCTIONS
   G. Halbert provided a general welcome.
   G. Halbert introduced the head table.

   2.1 Welcome remarks from the Chair
   G. Halbert provided some additional welcoming comments.

   2.2 Meeting Procedures
   G. Halbert introduced the Preceptor: R. Edge
   G. Halbert provided an outline of the purpose of the Annual General Meeting and the meeting procedures.

   2.3 Appointment of Scrutineers

   Motion 01-13-A: C. Barker/J. Williams move that Martin Needling, Dan Ash and Wendy Petrisor be appointed as scrutineers for this AGM. Carried.

3. APPROVAL OF THE AGENDA

   Motion 02-13-A: M. Fletcher/D. Steeves move that the agenda be approved. Carried
4. **MINUTES OF THE PREVIOUS AGM – March 24, 2012**

4.1 Approval

**Motion 03-13-A:** G. Pancyr/N. Ahmad move that the Minutes of the March 24, 2012 AGM be approved as amended. **Carried.**

5. **ANNUAL REPORTS:**

5.1 President’s Report

G. Halbert addressed the College members by first thanking them for coming to the AGM. He recalled being part of the initial formation of the college. There has been much growth and development. All members should be proud of the work of the college and he is proud to be a member of the council.

G. Halbert thanked the other members of the council for their ongoing collegial work on the council. He noted the work of Past President L. Vilness. Gary also made special note of the volunteers on our committees. There are a great number of hours and high level of dedication to their committees. Thanks was given to the employees of the college in their continued committed work of the college.

There has been an effort to improve efficiencies within the college (i.e., improvements to the website, development of a database). We continue to work with other regulatory bodies.

G. Halbert drew attendees’ attention to the advisories posted on the website and the importance of communicating this information to members.

G. Halbert thanked the membership for their continued work on behalf of the college.

Discussion: none.

5.2 Executive Director/Registrar’s Report (Karen Messer-Engel)

K. Messer-Engel referred members to the Executive Director/Registrar’s report. She gave a description of the highlights. She gave thanks for the support of volunteerism of the membership.

Within the province of SK there are 534 members with minimal growth in the province. An important issue is the aging of the membership and the concerns that programs in the province are not able to produce the needs.

K. Messer-Engel discussed the issues toward doctoral level registration across jurisdictions. The issues of providing sufficient access to services and sharing of scope of practice are being explored in numerous jurisdictions.
See Annual Report for full report.

Discussion: G. Pancyr queried potential categories of “generic mental health service provider”

5.3 **Registration Committee Report** (K. Messer-Engel briefly on behalf of the committee)

K. Messer-Engel reviewed duties of the committee which serves as the connection between staff of the college and the executive council. The committee plays a key role. Some tasks undertaken this year include: appeals, reviews of oral exam interview failures, credentialing policy of the college, drafting a supervision policy, and time limits for provisional licensure.

Discussion: C. Barker-Are you finding potential members from other provinces trying to register in this province psychologists when they can’t get the title in their own province? K. Messer-Engel responded in the affirmative. There was discussion regarding the Agreement on Internal Trade implications and how this is impacting our college.

5.4 **Professional Conduct Committee Report** (L. Arnot, Chair)

L. Arnot thanked Executive Council for the meeting earlier today. L. Arnot referred to the report provided to membership. Legislation requires that we are self-regulated. They are working to refine practice of the committee and to update policies and procedures. There is a very committed group of individuals to contribute to the running of the college.

L. Arnot drew the attention of meeting attendees to PCC committee members. There is geographic and workplace variety represented on the committee. Special thanks to Wendy Petrisor, Karen Messer-Engel, and lawyer Karen Prisciak.

Discussion: None

5.5 **Discipline Committee Report** (N. Gerrard, Member)

N. Gerrard outlined the main areas of work included: three hearings completed, none in progress at this time, the outcomes of the hearings have been posted on the website, there are high costs associated with the discipline hearings

Discussion: None

5.6 **Professional Practice and Ethics Committee** (G. Halbert briefly on behalf of the committee)

G. Halbert briefly reviewed terms of reference in the hopes to assist the membership in the matters of professional practice and ethics

Discussion: none.

5.7 **Nominations Committee Report** (K. Messer-Engel briefly on behalf of the committee)
K. Messer-Engel reviewed the purpose of the committee. The chair of this committee invites membership toward suggestions of increasing committee opportunities and responsibilities.

Discussion: None.

5.8 Oral Examination Committee (K. Messer-Engel briefly on behalf of the committee)

K. Messer-Engel provided a review of this committee with conducting oral examinations being a major role. Some tasks completed this year include: revision of the oral exam format, training for supervisors, policy development, and discussions about establishing a stand-alone ethics and jurisprudence exam.

Discussion: C. Barker noted having gone through the process of oral examination to be quite positive. He noted the good work of this committee.

5.9 University of Saskatchewan Senate (G. Halbert briefly on behalf of the committee)

G. Halbert asked members to note the report

Discussion: None

5.10 SK Partnership Children & Youth (G. Halbert briefly on behalf of the committee)

No report as this committee did not meet this year.

Discussion: None

5.11 Ad Hoc Committee on Privacy Issues (Glenn Pancyr, Chair)

G. Pancyr indicated this would be the last presentation at an AGM as the work of the committee is now completed after 3 ½ years. The last 3 tasks have now been completed and include: list of legislation that is privacy related to psychology, a checklist for consent regarding the exchange of information, the development of a practice advisory on releasing client information including test protocols and results.

Discussion: Query as to when the advisories will be posted? The advisories will be posted on the website within the next few weeks.

5.12 Public Representatives (Dan Ash)

D. Ash introduced the other public representatives by name. He indicated that he is just getting his feet wet and will learn a great deal over the next 3 years in his term.

Discussion: None
Motion 04-13-A: S. Hengen/J. Williams move that the annual reports of the officers and committees of the College be received. Carried.

6. FINANCIAL REPORT (J. Keller presented on C. Fieldgate’s behalf)
J. Keller drew attention to financial reports in the package. She invited questions or comments.

Discussion: None

6.1 2013 Budget

Motion 05-13-A: N. Gerrard/A. Kinzel move that the budget for 2013 be received as presented. Carried.

6.2 Auditor’s Report
J. Keller drew attention to the report. She invited questions or comments.

Discussion: G. Pancyr asked how we are doing regarding costs for hearings and how to recover those unplanned events. How are we doing with that fund? K. Messer-Engel responded indicating that there is a restricted fund under net assets that is maintained at $250,000. We are recuperating some of those funds through our insurance and have not had to dip into those funds.

Motion 06-13-A: L. Arnot/M. Fletcher move that the audited financial report prepared by Mintz and Wallace be received. Carried.

6.3 Appointment of Auditor

Motion 07-13-A: C. Barker/D. Steeves move that Mintz and Wallace be retained as the auditor for the 2013 year. Carried.

7. LEGISLATION AND BYLAW UPDATES

7.1 Bylaw Ratification

7.11 Fee Bylaws

Motion 08-13-A: G. Pancyr/A. Kinsel move that the proposed fee bylaws referred to as the Saskatchewan College of Psychologists Fee Bylaws be adopted as presented. Carried.

7.12 Legislation & Bylaw Update

K. Messer-Engel provided information to the membership regarding legislative amendments and amendments to bylaws that the college will continue to work toward.
8. **RESULTS OF ELECTION – Nomination Committee** (G. Halbert presented on behalf of Renee Schmidt)
   - Treasurer - Cathy Fieldgate
   - President-Elect – Karen Litke
   - Member-at-large – vacancy

9. **INTRODUCTION OF NEW COUNCIL for 2013-2014**
   G. Halbert introduced the new members of Council.

10 **OTHER BUSINESS** –

   None

11. **ACKNOWLEDGEMENT OF OUTGOING COUNCIL – J. Keller**

   J. Keller thanked G. Halbert for his work as President and presented a gift.
   J. Keller acknowledged L. Vilness for her work as Past-President and years as a council member.

12. **NEXT MEETING**

   **Motion 9-13-A:** J. Williams/C. Barker moved that the 2014 AGM be held May 10, 2014.

13. **ADJOURN**

   **Motion 10-13-A:** L. Arnot/G. Pancyr moved that the 2013 AGM be adjourned. **Carried.**

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G. Halbert, President           W. Saul, Recording Secretary